



March 16, 2020

Dear Valued Customer,

At EnviroGuard, we recognize the important role we play in providing safety, compliance and mission critical products and services to our OEM Partners, Value Added Resellers, Distributors, and ultimately, end-user customers.

We are dedicated to keeping the health and safety of our valued employees and customers a top priority. As we navigate the rapidly evolving and uncertain COVID-19 situation, we are taking precautions to ensure the continued level of service you expect and deserve.

Internally, EnviroGuard has implemented an updated Safe Workplace Initiative to keep employees safe, while keeping productivity and operations at normal levels including, but not limited to:

- Daily cleaning/disinfecting of all hard surfaces, work stations, phones, etc.
- Hand sanitizers installed throughout the facility and available to employees.
- Encouraging employees and customers to follow CDC guidelines to prevent illness. Updated information can be found at <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>.
- Telecommuting and flexible work hours/shift adjustments for working parents affected by school closures. Also, part-time telecommuting options for mildly ill employees to work from home and remain productive.
- International travel restrictions with exception of Canada, and limited domestic air travel.
- Increased use of online meetings, webinars and conference calls.
- Avoidance of live events.

EnviroGuard is not currently experiencing any issues with supply chain and order fulfillment operations due to the COVID-19 concerns. We have taken proactive measures to increase inventory levels, and we are happy to announce that our raw materials suppliers are able to accommodate every request thus far. Therefore, our current manufacturing and operations levels are stable.

We remain committed to the order fulfillment needs of our valued clients. EnviroGuard's on-time delivery is still being maintained at 98%. To assist in materials management, please do not delay in submitting Purchase Orders. They can be submitted early with a scheduled release date.

Please rest assured that the EnviroGuard supply chain is primarily based in the USA, and have confidence there will be very minimal, if any, negative impact to our operations. Of course, if anything changes as this situation progresses, we will provide updates and offer solutions accordingly.

Thank you for your continued consideration and trust in EnviroGuard to assist with your battery room product, safety and compliance needs.

Best Regards,

EnviroGuard Management Team